Registrar's Office - Studienservice Postfach 1380, D-55761 Birkenfeld





E-Mail <u>studienservice@umwelt-campus.de</u>

Checklist for Application in the Bachelor Program	
"Sustainable Business and Law!"	
1. Application form	
2. Curriculum Vitae (with your complete school/college/university history)	
3. Copy of Baccalaureate or Higher Education Entrance Qualification for German universities (e.g. school certificates, university certificates etc.)	
4. Copy of Bachelor, Diploma or Degree Certificate	
5. English language proficiency test e.g. [TOEFL (internet-based: 79/computer-based: 213/paper-based: 550), IELTS (band 6), TOEIC (750 points/B2)]	
6. Fee for the Revision of the Higher Education Entrance Qualification: 70,00 € Recipient: Landeshochschulkasse Mainz/HS Trier, UCB Bank name: Deutsche Bundesbank Filiale Mainz IBAN: DE25 5500 0000 0055001511 BIC-code: MARKDEF 1550 Reason for payment: SBL6671-1566-BIR 11113/02 "First name, Surname, Date of birth"	
Please pay the fee at the latest 10 days after completing the Online- Application	
Checklist for Online-Enrolment in the Bachelor Program "Sustainable Business and Law!"	
If an admission is granted and you accept the admission offer, the following documents have to be submitted!	

"Sustainable Business and Law!"	
If an admission is granted and you accept the admission offer, the following documents have to be submitted!	
1. Requesting the digital insurance confirmation	
As a statutory or privately insured person, you inform your chosen statutory health insurance company that you will be studying at Trier University of Applied Sciences and provide the health insurance company with the details of Trier University of Applied Sciences. Please quote the university sender number H0002131 to your health insurance company.	
2. Copy of Identity Card or Passport	
3. Copy of valid visa (Non EU-citizens only)	

Application procedure:

Please find the process flow under www.umwelt-campus.de/checklists